

9 December 1968

MEMORANDUM FOR : Col. White

SUBJECT : Security Staff, O/DCI; Grade Changes in  
Two Positions

1. At the request of both this office and the Office of Security, the Office of Personnel was asked to audit the secretary-steno position 310, Technical Section, Security Staff, O/DCI. As a result, Position Management and Compensation Division recommended that the grade of the position be a GS-08 vice GS-07. The position is occupied by [redacted] In order not to increase the average grade, PMCD and the O/S Personnel Officer recommended the following action:

25X1

[Redacted Box]

25X1

The Director of Security concurs in this recommendation.

2. Your approval is requested to: (1) upgrade position 310 to a GS-08; (2) alter the number of incumbents in position [redacted] and (3) establish a new security officer position, GS-11, [redacted] There would be no change in ceiling or average grade.

25X1  
25X1

25X1

[Redacted Box]

*20 Dec 68*